



**Brantford Kinsmen Ribfest
August 9th, 10th & 11th, 2019**

Market Vendor Application Letter

Dear Vendors,

The Brantford Ribfest committee would like to invite you to apply to be a Market Place Vendor for our Brantford Kinsmen Annual Ribfest in August 2019.

The final acceptance will be dependent on approval of your completed form(s) and payment(s). If all documentation is in order, then a vendor permit will be sent which is to be displayed at your booth at all times during Ribfest and a parking permit which is to be displayed in your car when it is on the park grounds. Your attendance cannot be confirmed until all items below regarding you are complete. Applications are taken on a first come basis.

At this stage we need from you:

Market Place Vendors

- ✦ Completed vendor application/contract, which is attached along with a Check or Money Order made payable to the **Kinsmen Club of Brantford** or e-Transfer for vendor fees & may need a separate damage deposit check, returned to address listed on application form. **Post dated checks will not be accepted.** A \$45.00 charge will apply to all NSF checks.
- ✦ The signed PARTICIPANT RELEASE WAIVER FORM which is attached. ***The Ribfest Committee may require liability insurance depending on product and risk*** which would be a certificate of insurance with **Kinsmen Club of Brantford & Corporation of City of Brantford** added as additionally insured from an insurance company.
- ✦ Tents occupying an area greater than 60m2(650ft2) or 20'x30' may also require a tent permit. If you would like to inquire and obtain a permit, please contact City of Brantford - Building Department at (519) 759-4150.

We look forward to seeing you at Ribfest in August.

Sincerely,

Thomas Sevier
Brantford Ribfest Chairperson
ribfest@brantfordkinsmen.ca

The Ribfest planning committee has the right to refuse a vendor if deemed inappropriate or unsafe. Registration fees are non-refundable. Receipt for vending space will be provided upon request. Set-up times and details will be communicated with approval of application. Vendors have no exclusivity. Brantford Kinsmen reserves the right to cancel or relocate event due to unforeseen circumstances beyond our control, and excludes any liability for any direct or indirect losses, or damages howsoever arising, as a result of cancellation. *Personal information on this form is collected under the authority of Chapter 350 of the City of Brantford Municipal Code and will be used to contact vendors regarding their Vendor Application for the Ribfest Event.*



VENDOR APPLICATION

August 9th, 10th, 11th, 2019

Business Name: _____

Contact Name: _____

Address: _____

City: _____ Postal Code: _____ Phone: _____

Email: _____ Signature _____ Date: _____

Hours of Operation:

August 9th 4pm-11pm, August 10th 11am-11pm, August 11th 11am-7pm, 2019

Vendor Type: (Space Size - 10'x10'), *PRICES INCL. HST, Separate \$150.00 damage deposit may be required.

Artisan/ Craft/ Merchandise Sales \$250.00 Corporate \$250.00 Not-For-Profit \$150.00

of Spaces required (One Space equals 10'X10' feet. Additional charges will apply).

Do you require a table? YES or NO (add \$25.00 for each 8' table required), # Tables required

Hydro \$50.00 per 15 amp, \$100.00 per 30 amp. # Electrical hook-ups required - subject to approval.

Marketplace Vendors are responsible for bringing their own extension cords, chairs and canopies. NO EXCEPTIONS

Please provide a product description and list of items to be sold (Additional space on next page)

Attached images of products if available. Images may be requested.

Confirmation of selection will not be approved until the completed application and payment in full is received by the Brantford Ribfest Organizing Committee.

Please send the signed & completed application form along, and payment in full (cheques made payable to The Kinsmen Club of Brantford or e-Transfer by July 16th, 2019 @ 4:00pm. Vendor applications may or may not be accepted after the deadline due to space availability. Upon signing this contract you agree to the PARTICIPANT RELEASE WAIVER FORM and release all liability from Kinsmen Club of Brantford. Only a limited number of vendors will be accepted due to space available and same type vendors may be limited, so apply early. Fees are non-refundable. The Brantford Ribfest Committee may require proof of liability insurance depending on product and risk.

Please return completed application form and make cheques payable to:

The Kinsmen Club of Brantford, Incorporated

303 - 255 Colborne Street, East. Brantford, ON N3T 2H3

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BRANTFORD KINSMEN ANNUAL RIBFEST

PARTICIPANT RELEASE AND WAIVER FORM Assumption of Risk – Aug 8 - 11, 2019

NAME: _____

ORGANIZATION/BUSINESS/OTHER: _____

ADDRESS: _____

TELEPHONE #.: _____

TO: Brantford Kinsmen Ribfest – PARTICIPANT

In consideration of the participation of above listed as a Participant at the Brantford Kinsmen Ribfest celebrations, I/we the undersigned, being of legal age (18) and have signing Authority for the above listed Participant, do hereby release, dismiss and forever discharge Brantford Kinsmen Ribfest Committee, Kinsmen Club of Brantford Inc., Kin Canada, Sponsors, Corporation of the City of Brantford and Volunteers for any claim arising out of our participation at the said Brantford Kinsmen Ribfest celebrations.

As a participant, I recognize all risks and acknowledge that there are certain risks of physical injury, including death, damages, property damage, or loss which I may sustain as a result of participating at celebrations, or the use of the facilities or equipment.

I agree to pay defense costs and defend Brantford Kinsmen Ribfest Committee, Kinsmen Club of Brantford Inc., Kin Canada, Sponsors, Corporation of the City of Brantford and its agents, servants, employees, other volunteers, and affiliates, from any and all claims resulting from injuries, including death, damages, property damage, or loss sustained by me and arising out of, connected with, or in any way associated to celebrations or the use of facilities or equipment.

We do further covenant and agree to indemnity and save harmless the said Brantford Kinsmen Ribfest Committee, Kinsmen Club of Brantford Inc., Kin Canada, Sponsors, Corporation of the City of Brantford and Volunteers, their successors, and its officers, heirs and assigns against and from all actions, damages including any legal costs/Adjusting and claims which may be hereafter brought against the Brantford Kinsmen Ribfest Committee, Kinsmen Club of Brantford Inc., Kin Canada, Sponsors, Corporation of the City of Brantford and Volunteers as a result of our participation in the said celebrations, including any action brought against Brantford Kinsmen Ribfest Committee, Kinsmen Club of Brantford Inc., Kin Canada, Sponsors, Corporation of the City of Brantford and Volunteers as a result of any product(s) sold by us, or service(s) rendered by us.

Dated at _____ this _____ day of _____ 20_____.
(location) day month year

Name – please print

Signature